



# **APPLICATION**

**For Employment**  
Please print

**Ravena Rescue Squad, Inc.**  
PO Box 144 / 1 Bruno Blvd.  
Ravena, New York 12143  
(518) 756-2096



Position(s) Applied For:  AEMT |  EMT |  Driver Only |  \_\_\_\_\_

Date of Application: \_\_\_\_\_ Date available for employment: \_\_\_\_\_

## **Personal Information**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ SSN#: \_\_\_\_\_

Drivers License #: \_\_\_\_\_ Class: \_\_\_\_\_

Exp: \_\_\_\_\_ State of Issue: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

## **Medical Background**

Have you received the Hepatitis B vaccination series within the past ten years?

Yes  No

Do you have any environmental allergies?

No  Yes, explain: \_\_\_\_\_

\_\_\_\_\_

Do you have any physical defects or diseases that might hinder you to perform the duties as outlined as an employee of the Ravena Rescue Squad? *See Appendix A:*

No  Yes, explain: \_\_\_\_\_

\_\_\_\_\_



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### Certification / Training Background

Current level of certification in New York State:  EMT-B  AEMT-I  AEMT-P

ID: \_\_\_\_\_ Expiration: \_\_\_\_\_

AEMT: Region: \_\_\_\_\_ Tech#: \_\_\_\_\_

Current CPR certification:  No  Yes expiration: \_\_\_\_\_

Are you now, or have you ever been, a member of or affiliated with an ambulance service or fire company?

No  Yes: \_\_\_\_\_

Have you ever driven an Ambulance or emergency vehicle?

No  Yes

Other training / certifications: \_\_\_\_\_

### Availability

Please list your general availability: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Legal

Have you ever been convicted of a crime (misdemeanor and felony)?

No  Yes: \_\_\_\_\_

Are you currently enrolled in or have a workers' compensation case pending?



No  Yes: \_\_\_\_\_

Has your driver license ever been suspended, revoked, or lapsed for failure to renew?

No  Yes: \_\_\_\_\_

Are you a citizen of the United States or have the legal right to accept employment in the United States? Proof of status is required.

No  Yes

	<h2><u>APPLICATION</u></h2> <h3>For Employment</h3> <p>Please print</p>	<b>Ravena Rescue Squad, Inc.</b> PO Box 144 / 1 Bruno Blvd. Ravena, New York 12143 (518) 756-2096	
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### Employment History



List your last five years employers, assignment or volunteer activities, starting with the most recent, including military experience. Explain any gaps in employment in the comments section.

Employer:	Telephone:		
Address:	Dates Employed:	From:	To:
City / State / Zip:	Job Title:		
Immediate Supervisor & Title:	Summarize nature of work performed & job responsibilities:		
Reason for Leaving:			
May we contact <input type="checkbox"/> Yes For a reference? <input type="checkbox"/> No			

Employer:	Telephone:		
Address:	Dates Employed:	From:	To:
City / State / Zip:	Job Title:		
Immediate Supervisor & Title:	Summarize nature of work performed & job responsibilities:		
Reason for Leaving:			
May we contact <input type="checkbox"/> Yes For a reference? <input type="checkbox"/> No			

Employer:	Telephone:		
Address:	Dates Employed:	From:	To:
City / State / Zip:	Job Title:		
Immediate Supervisor & Title:	Summarize nature of work performed & job responsibilities:		
Reason for Leaving:			
May we contact <input type="checkbox"/> Yes For a reference? <input type="checkbox"/> No			

Comments:

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### Employment History Cont:

List your last five years employers, assignment or volunteer activities, starting with the most recent, including military experience. Explain any gaps in employment in the comments section.

Employer:	Telephone:		
Address:	Dates Employed:	From:	To:
City / State / Zip:	Job Title:		
Immediate Supervisor & Title:	Summarize nature of work performed & job responsibilities:		
Reason for Leaving:			
May we contact <input type="checkbox"/> Yes For a reference? <input type="checkbox"/> No			

Employer:	Telephone:		
Address:	Dates Employed:	From:	To:
City / State / Zip:	Job Title:		
Immediate Supervisor & Title:	Summarize nature of work performed & job responsibilities:		
Reason for Leaving:			
May we contact <input type="checkbox"/> Yes For a reference? <input type="checkbox"/> No			

Employer:	Telephone:		
Address:	Dates Employed:	From:	To:
City / State / Zip:	Job Title:		
Immediate Supervisor & Title:	Summarize nature of work performed & job responsibilities:		
Reason for Leaving:			
May we contact <input type="checkbox"/> Yes For a reference? <input type="checkbox"/> No			

Comments:



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### References

List at least three (3) personal or business references that are not related to you:

Name:		
Address:		
City:	State:	Zip:
Home Phone:	Work Phone:	Cell Phone:

Name:		
Address:		
City:	State:	Zip:
Home Phone:	Work Phone:	Cell Phone:

Name:		
Address:		
City:	State:	Zip:
Home Phone:	Work Phone:	Cell Phone:

Name:		
Address:		
City:	State:	Zip:
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### **Statement of Truth**

I represent and warrant that the answers I have provided in this application for employment are true and correct, and are given for the purposes of securing employment in the Ravena Rescue Squad. I understand that if any falsely answered questions are found, they may be used as the basis for refusal of this application or immediate employment termination.

I acknowledge that I have read the NYS Department of Health Job Description for Emergency Medical Technician (available on their website), and am physically and mentally capable of performing to those standards.

I also understand and acknowledge that the Ravena Rescue Squad may require any employee to submit to a drug/alcohol test, prior to hiring and/or during their employment.

I also understand and acknowledge that if I am hired, I agree to obey and abide by the Policy and Procedures and Employee Handbook of the Ravena Rescue Squad, and furthermore agree to abide by the regulations as set forth by the New York State Department of Health.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

### **Release of Liability for Background Check**

I hereby agree that the Ravena Rescue Squad, the Board of Directors, Chief of Operations, and/or their designee, may do a background check on me, which includes past employers, personal and business references, criminal background, and driver's license.

By agreeing to the background check, I do hereby release Ravena Rescue Squad, past employers, and personal and business references, from liability for same.

\_\_\_\_\_  
Signature of Applicant



\_\_\_\_\_  
Date

Received by:

Date:

Revised: 10<sup>th</sup> of June 2021

Ravena Rescue Squad is an Equal Opportunity Employer

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## Appendix A:

### Emergency Medical Technician – Basic Job Description

#### Responsibilities:

Emergency Medical Technicians-Basic (EMT-B) respond to emergency calls to provide efficient and immediate care to the critically ill and injured, and to transport the patient to a medical facility. After receiving the call from the dispatcher, the EMT-B drives the ambulance to address or location given, using the most expeditious route, depending on traffic and weather conditions. The EMT-B must observe traffic ordinances and regulations concerning emergency vehicle operation.

The EMT-B:

- functions in uncommon situations;
- has a basic understanding of stress response and methods to ensure personal well-being;
- has an understanding of body substance isolation;
- understands basic medical-legal principles;
- functions within the scope of care as defined by state, regional and local regulatory agencies;
- Complies with regulations on the handling of the deceased, notifies authorities and arranges for protection of property and evidence at the scene.

Upon arrival at the scene of crash or illness, the EMT-B parks the ambulance in a safe location to avoid additional injury. Prior to initiating patient care, the EMT-B will also "size-up" the scene to determine: that the scene is safe; the mechanism of injury or nature of illness; the total number of patients; and to request additional help, if necessary. In the absence of law enforcement, the EMT-B creates a safe traffic environment, such as the placement of road flares, removal of debris and redirection of traffic for the protection of the injured and those assisting in the care of injured patients. The EMT-B determines the nature and extent of illness or injury and establishes priority for required emergency care. The EMT-B renders emergency medical and or trauma care, to adults, children and infants based on assessment findings. Duties include but are not limited to:

- opening and maintaining an airway;
- ventilating patients;
- administering cardiopulmonary resuscitation, including use of automated external defibrillators;
- providing prehospital emergency medical care of simple and multiple system trauma such as:
  - controlling hemorrhage,
  - treatment of shock (hypo perfusion),
  - bandaging wounds,
  - immobilization of painful, swollen, or deformed extremities,
  - immobilization of painful, swollen, or deformed neck or spine;
- providing emergency medical care to:
  - assist in emergency childbirth,
  - Manage general medical complaints of altered mental status, respiratory, cardiac, diabetic, allergic reaction, seizures, poisoning behavioral emergencies, environmental emergencies, and psychological crises. Additional care is provided based upon assessment of the patient and obtaining historical information.
- Searching for medical identification emblems as a guide to appropriate emergency medical care.
- assisting patients with prescribed medications, including sublingual nitroglycerin, epinephrine auto injectors and hand-held aerosol inhalers.
- administration of oxygen, oral glucose and
- Reassuring patients and bystanders by working in a confident, efficient manner.
- Avoiding mishandling and undue haste while working expeditiously to accomplish the task.

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Where a patient must be extricated from entrapment, the EMT-B assesses the extent of injury and gives all possible emergency care and protection to the entrapped patient and uses the prescribed techniques and appliances for safely removing the patient. If needed, the EMT-B radios the dispatcher for additional help or special rescue and/or utility services. Provides simple rescue service if the ambulance has not been accompanied by a specialized unit. After extrication, provides additional care in triaging the injured in accordance with standard emergency procedures.

The EMT-B is responsible for:

- lifting the stretcher (be able to lift and carry 125 pounds),
- placing it in the ambulance and seeing that the patient and stretcher are secured
- Continuing emergency medical care while enroute to the medical facility.

The EMT-B uses the knowledge of the condition of the patient and the extent of injuries and the relative locations and staffing of emergency hospital facilities to determine the most appropriate facility to which the patient will be transported, unless otherwise directed by medical direction. The EMT-B reports directly to the emergency department or communications center the nature and extent of injuries, the number being transported and the destination to assure prompt medical care on arrival. The EMT-B identifies assessment findings, which may require communications with medical control, for advise and for notification that special professional services and assistance be immediately available upon arrival at the medical facility.

The EMT-B

:

- constantly assesses the patient enroute to the emergency facility, administers additional care as indicated or directed by medical control,
- assists in lifting and carrying the patient out of the ambulance and into the receiving medical facility
- reports verbally and in writing, their observation and emergency medical care of the patient at the emergency scene and in transit, to the receiving medical facility staff for purposes of records and diagnostics
- Upon request provides assistance to the receiving medical facility staff.

After each call, the EMT-B:

- restocks and replaces used linens, blankets and other supplies,
- cleans all equipment following appropriate disinfecting procedures,
- makes careful check of all equipment so that the ambulance is ready for the next run
- maintains ambulance in efficient operating condition
- ensures that the ambulance is clean and washed and kept in a neat orderly condition
- In accordance with local, state or federal regulations, decontaminates the interior of the vehicle after transport of patient with contagious infection or hazardous materials exposure.

Additionally the EMT-B:

- Determines that vehicle is in proper mechanical condition by checking items required by service management. Maintains familiarity with specialized equipment used by the service
- Attends continuing education and refresher training programs as required by employers, medical control, licensing or certifying agencies.

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